



Handforth Grange Primary School

Nursery Admission Policy

Policy Area	Leadership and Management
Policy Title	Nursery Admissions Policy
Policy Leader	Leadership Team
Policy Date	September 2023
Policy Review	September 2024

Social Justice through Excellence in Education



Frank Field
Education Trust

Handforth Grange School has a maintained Nursery for children aged 3 to 4 years. Places available are 52, split into 2 sessions' morning and afternoon. *Admission to the nursery does not guarantee a reception place at Handforth Grange Primary School and all parents will be required to apply using the application form provided by **their home** local authority. Further details of the admissions criteria can be found in the Handforth Grange Admissions Policy 2024-25.*

Handforth Grange Nursery provides Free Early Education for a maximum of 30 hours per week on days agreed by parents/carers and Nursery staff.

Cheshire East engages Handforth Grange Nursery to provide Free Early Education Entitlement and childcare places for eligible 3 and 4 year olds. As laid down by the 'Early Education and Childcare statutory guidance for local Authorities' September 2013, issued by the Department of Education.

Handforth Grange School Nursery shall deliver the full early years foundation stage (EYFS) and shall be registered with Ofsted as early years' providers.

Handforth Grange Nursery will follow the proper and safer recruitment and employment procedures and all staff will have an enhanced Disclosure and Barring Service (DBS) checks.

Admission to the Nursery is as follows: (for Year 2023 - 2024)

A child is eligible for admission to Handforth Grange School Nursery at the start of the term following his or her third birthday subject to availability.

Children may join the Nursery in September, January or Easter as long as a place is available but may not change their early years setting without consulting Cheshire East so that the free entitlement is transferred.

Nursery Admissions Policy – Criteria for Admission

Handforth Grange School complies with the Code of Practice for the Provision of Free Education Places for Three and Four Olds as set by Cheshire East.

The admission criterion is set by the Headteacher and Governing Body and admissions prioritised in the following order:

1. Children in Need as defined by the Children Act 1989.
2. Children with SEND needs and disabilities as defined by the Education Act 1996.
3. Other children living in Cheshire East.
4. Children who live outside Cheshire East.

In the event of the Nursery being oversubscribed the Headteacher may need to apply further criteria to determine which children within a particular category should be given priority, therefore the following factors should be taken into account;

1. The age of the children (eldest to be admitted first).
2. Siblings within the school
3. The proximity of the child's home to the school (front entrance of school to home front door, nearest to be admitted first).

The following factors should NOT be taken into account when considering Nursery admissions;

1. Which primary school the child is likely to attend after nursery.
2. The length of time the child has been on the waiting list.
3. Level of development of the child or any additional needs they may have.